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## WATER AND SEWER CUSTOMERS

We have installed a new utility billing software program that will reduce the cost of billing and provide new features that will benefit all users.

We now can provide a link to view and print your utility bill online. It is a safe secure service that encrypts the utility bill until you enter your user name and password. This not only can save the utility cost of billing materials but also postage.

As an added feature you can opt to pay your bill online with a credit card (Visa or Master Card, Discover and American Express Credit Cards) as well as Debit Card displaying the Visa or Master Card Brand and/or by electronic check. There is a small service fee: this service fee in most cases would be less than a late fee or other charges you could incur if your payment was delayed.

The service fee is assessed at \$3.00 per \$100.00 utility bill. Fee chart is available from the clerks' office.

You can opt to still view your utility bill online and continue to send a check. To register go to:

[www.billpay.ubmaxonline.com](http://www.billpay.ubmaxonline.com)

or

[www.ub-pay.com](http://www.ub-pay.com)

If you would like to receive your bill via e-mail – please send your e-mail address to [undrwdcit@prtcl.com](mailto:undrwdcit@prtcl.com)

You will be able to implement the e-bill at any time if I have your address. The auto pay option, (credit or debit card) will be available to use by August 15, 2013.

Thank you for your patience.  
Anna Kiser  
City Clerk